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## INFORMATION AND DOCUMENTS REQUIRED TO DO YOUR PERSONAL INCOME TAX

Has FBA team deal with your tax return last year?

- Yes       No

If yes, could you confirm there is no change on your personal situation (address, children, status -married, divorced, etc.-, bank accounts you have abroad, etc.)

- Yes, I confirm: then go on page 7 entitled "INCOME"

If no, complete the information below:

Is it your first income tax declaration in France?

- Yes       No

If not, please provide us with:

- ✓ Your previous tax bill (*avis d'imposition*)
- ✓ Your prefile income tax declaration

If yes, please indicate your moving date to France and previous address:

.....

If you have done a declaration in a foreign country, please provide us with this declaration.

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Société d'Expertise Comptable inscrite au Tableau de l'Ordre de la région Occitanie

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SAS au capital de 1000 € - APE : 6920Z - R.C.S. Montpellier - SIREN : 907 608 210 - N° TVA Intra. : FR13907608210

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## IDENTITY INFORMATION

### 1. About you

Name: .....

Surname: .....

Maiden Name: .....

Date of birth: (dd/mm/yyyy) ...../...../..... Place of birth: .....

Address: .....

Are you the owner of the property?

Yes  No

If no, please send us your rental agreement.

Do you have a TV (television)? .....

Do you have a social security number in France? .....

Did you use the S1 form?

Yes  No

Are you under a foreign health system? If yes, which one?

.....

#### **PERSONAL SITUATION:**

- Married (please then file section 2)
- PACS (please then file section 2)
- Widower
- Single
- Divorced
- Single parent

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Please provide us with these documents:

- ✓ Passport/ID card
- ✓ Marriage contract
- ✓ Copy of the Carte Vitale

## 2. About your husband or wife

Name: .....

Surname: .....

Maiden Name: .....

Please provide us with these documents:

- ✓ Passport/ID card
- ✓ Copy of the Carte Vitale

**Do you have children?**

YES (*please file section 3*)

NO (*go to Section 1 of Banks accounts information*)

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### 3. About your children

Name: .....

Surname: .....

Date & Place of birth: .....

SCHOOL DEGREE:

- Highschool       University       Elementary school

Please provide us with these documents:

- ✓ Passport/ID card
- ✓ School degree certificate

Have you something else to add to your personal situation (any specific status):

.....

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## BANKS ACCOUNT INFORMATION

### 1. Bank account in France for tax bill payment

OWNER NAME: .....

IBAN: .....

BIC: .....

### 2. Bank account abroad

As a French tax resident you have to declare all your bank accounts abroad.

The information required to be declared is:

- Name of the account: .....
- Owner of the account : .....
- Name of the Bank: .....
- Address of the bank: .....
- Kind of account:     Saving account     Current account     Other  
(precise).....
- Opening date of the account: .....
- Account number: .....

### 3. Bank account abroad held by a corporation

The information required to be declared is:

- Name of the account: .....
- Owner of the account: .....
- Name of the Bank: .....
- Address of the bank: .....
- Kind of account:     Saving account     Current account     Other  
(precise).....

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- Opening date of the account: .....
- Account number: .....
- Company's name: .....
- Registration number (SIRET): .....
- Company's address: .....
- .....

Please provide us with these documents:

- ✓ Bank details (RIB) of each bank accounts

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## INCOME

Here are the main kind of income, please indicate the different incomes you have. Notice that as a French tax resident you have to declare your worldwide income so we need to know all your revenue on the world. Please for the different kind of income precise if you are concerned by this income, who in the family has this kind of income, and from which country the income is.

KIND OF INCOME	YES	NO	WHO HAVE THIS INCOME ?	FROM WHICH COUNTRY ?	AMOUNT OF TAXES PAID ABROAD*	AMOUNT OF INCOME (please precise the currency)	DOCUMENTS TO PROVIDE
<b>SALARY AND PENSION</b>							
<b>SALARY</b>							DECEMBER PAYSリップ If you have a foreign payslip please indicate if you work from home or go back to the country for that work
<b>UNEMPLOYMENT INCOME</b>							Annual document from Pôle Emploi if in France (attestation Pôle Emploi)
<b>INCOME FROM MANAGER OF A COMPANY</b>							If in France, general meeting deciding the revenu of the manager
<b>PRIVATE PENSION</b>							Annual document justifying the amount
<b>GOVERNMENT PENSION</b>							Annual document justifying the amount And job made previously which enable you to get this public pension
<b>DISABLE PENSION</b>							Annual document justifying the amount
<b>FOOD PENSION</b>							Court decision or amount if private arrangement
<b>LIFE ANNUITIES</b>							



INVESTMENT INCOMES						
LIFE INSURANCE						Document justifying the amount
INCOME FROM SHARES /DIVIDENDS						Document justifying the amount

INTEREST - Bank - Investment						Annual document justifying the amount
CAPITAL GAINS						
CAPITAL GAIN OR LOSS ON SALES OF SHARES						Please see Annexe 2
PROPERTY INCOMES						
RENTAL INCOME NON-FURNISHED						Please see Annexe 1
RENTAL INCOME FURNISHED						Please join the documents justifying the rental income, the expenses and the profit
CAPITAL GAIN /LOSS ON PROPERTY SALE						If the property sold is in France: 2048-IMM form If not: any document justifying the sale and the gain or loss on the sale
SOME FOREIGN INCOMES						





<b>TRUST INCOME</b>							
<b>IRA-individual Retirement Agreement</b>							
<b>RRSP (registered retirement saving plan)</b>							
<b>NON-SALARY INCOME</b>							
<b>- Micro system</b>							Kind of activity: Annual turnover: Document of the annual sum up from URSSAF
<b>- Real system</b>							Financial statements of the company (eg sole trader) Are you member of a CGA/AGA ?
.....							

*\*Please for the foreign incomes, could you precise the amount of taxes paid abroad : .....*

## Real estate wealth tax (IFI)

You will be subject to real estate wealth tax (IFI) if the net value of your real estate assets exceeds € 1.3 million. This heritage includes all properties and rights directly and indirectly held on 1 st of January. Some goods are partially or totally exempt. Some debts can be deducted from the value of your wealth before tax

The declaration of the real estate wealth tax (IFI) varies according to your family situation. The payment of the IFI is made online or by a traditional payment method. Delays in declaration and payment as well as inaccuracies or omissions in declarations result in penalties.

### PROPERTIES OWNED DIRECTLY OR INDIRECTLY IN FRANCE AND ABROAD

	Purchase price	Purchase date	Location	Is it you main home?	Value of the property at 01/01	Do you bought the property with a loan? (If yes please provide us with the loan contract)



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Name & Surname:

Date:

Signature:

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## ANNEXE 1:

### INFORMATION FOR NON-FURNISHED RENTAL INCOMES

For rental incomes, there are 2 different ways of being taxed on those incomes:

- ✓ Micro system: you declare the rental income and benefit from a rebate of 30% (if the rental incomes are under the threshold of 15 000€)
- ✓ Real system: you deduct the different expenses related to the building, this system is mandatory if you are over the threshold of 15 000€ and this system is more interesting if the real deductible expenses represent more than 30% of the total income.

In both case,

Name of the tenant: .....

Address of the building: .....

Annual rent amount: .....

For the real system, we need all the information for the expenses that can be deductible:

KIND OF EXPENSE	AMOUNT	DOCUMENT TO PROVIDE OR INFORMATION
Management and administration fees		
Property insurance		Document from insurance
Renovation		<ul style="list-style-type: none"><li>- Nature of the renovation</li><li>- Name and address of the company in charge of the renovation</li><li>- Date of payment of the invoice</li><li>- Invoice</li></ul>

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Property Tax (taxe foncière)		
Loan interest		<ul style="list-style-type: none"><li>- Name of the lender</li><li>- Address of the lender</li><li>- Date of beginning of the loan</li></ul>
Other expenses directly linked to the real estate: please precise		

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## ANNEXE 2:

### INFORMATION FOR CAPITAL GAINS ON SALE OF SHARES

Date of purchase of the shares	
Purchase price per share	
Global purchase price	
Purchase fee	
Date of sale	
Sale price per share	
Number of share sold	
Total of selling price	
Sale cost	

If the shares are from a French company: please provide us the formula 2048-M-SD form.

If the shares are from a foreign company: any official document.

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