



# FBA

## French Business Advice

In France, business opportunities abound. Our French Business Advice team includes English-speaking chartered accountants, accountants, payroll managers and experts in social, employment and business law.

Let us support you and your business to give you peace of mind, whether you work in the viticulture, restaurant, tourism or any other industry. We can guide you through the complex French administrative and tax system, whatever your business.

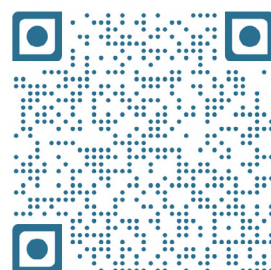
[contact@fba-france.fr](mailto:contact@fba-france.fr)

[www.frenchbusinessadvice.com](http://www.frenchbusinessadvice.com)

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## Set up a business in France

### BUILDING THE BUSINESS PLAN

- | Development of the financing plan |
- | Determination of working capital requirements and break-even point |
- | Drawing up the projected income statement |
- | Drawing up the financing table |
- | Definition of the cash flow plan |
- | Organisation and participation in discussions with financial partners |

### CHOICE OF COMPANY STRUCTURE

- | SARL, SA, SAS, "Entreprise Individuelle", "Société Civile" |
- | Study to determine the structure that suits your needs |
- | Choice of tax orientations (IS, BIC, BNC, etc.) |
- | Verification of the professional regulations (for trades to which access is regulated) |

### CREATION OF STRUCTURES

- | Creation of companies |
- | Registration with the Trade and Companies Registry |
- | Tax and social security declarations |



## Accountancy

- | Preparation and filing of annual accounts |
- | Drafting and editing of the balance sheet |
- | Advice on management, taxation and social law |
- | Partial or complete bookkeeping |



## French Taxation

- | Preparation of all tax returns related to the client's activity (VAT, corporate tax, etc.) |
- | Forecast calculation of contributions for self-employed workers |
- | Tax optimization |
- | Assistance during tax audits |



## Human Resources

- | Advice and support for hiring and contract termination |
- | Advice on management and social optimization |
- | Consulting in recruitment |
- | Drafting of employment contracts, amendments, specific contracts |
- | Establishment of social security contribution forms |
- | Establishment of payrolls |
- | Affiliation with social organizations |
- | Assistance in the management of social obligations |
- | Payroll audit |
- | Assistance in setting up an employee savings scheme |
- | Assistance during URSSAF control |
- | Organization of elections on social and economic committee (CSE) |
- | Elaboration of internal regulations |



## Legal

- | Annual legal secretariat |
- | Assistance to the annual general meeting for the approval of the accounts (AGM) |
- | Assistance to the management report and special report |
- | Assistance with the filing of accounts |
- | Assistance in the drafting of deeds such as leases or special contracts |
- | Updating of the company's legal information |
- | Assistance in restructuring or transferring the company |



## I'm a private individual living in France

- | Personal Income Tax for resident or no resident |
- | US/French Income Tax |
- | Wealth Tax |

**BUILD  
YOUR  
FRENCH  
LIFE  
WITH  
FBA**

## MAKE MY LIFE EASIER IN FRANCE

### Administrative steps before you arrive

| "Carte de séjour" |

### Meet a fiscal representative

- | Manage administrative formalities for accreditation and registration (VAT, SIRET, E.O.R.I) |
- | Act as a link between you and the tax and customs authorities |
- | Manage periodic declarations and payment of taxes due (VAT, etc.) |
- | Declare the trade of goods and services in the European Union to the customs authorities: D.E.B - D.E.S |

### Banking operations

- | Opening a bank account or changing banks for me or for my business |

### French language needs

- | Learn French |
- | Translate a document |

### Administratives steps once you arrive

- | Registering with the French healthcare system |
- | Driving License / Car registration - CAF paperwork |

### Finding the right place to live

- | Finding a rental property |
- | Finding and buying a property |

### Managing private health insurance and pensions

- | I need private top-up health cover (a "mutuelle") |
- | Insuring a property or asset |
- | Professional insurance |

### Savings in France

- | We can suggest the best solutions for your investments, savings and asset management thanks to personalised planning with a dedicated advisor |



## OUR PARTNERS

Member of  
**FRANCO  
BRITISH**  
Chamber



**MEMBER OF THE  
FRENCH CHAMBER  
OF GREAT BRITAIN**

Established in 1883

