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French Business Advice

INFORMATION AND DOCUMENTS REQUIRED TO DO YOUR PERSONAL INCOME TAX

Is it your first income tax declaration in France?

Yes No

If not, please provide us with:

- ✓ Your previous tax bill (*avis d'imposition*)
- ✓ Your prefile income tax declaration

If you have done a declaration in a foreign country, please provide us with this declaration.

IDENTITY INFORMATION

1. About you

Name:

Surname:

Maiden Name:

Date of birth: (dd/mm/yyyy)/...../..... Place of birth:

Address:

Do you have a TV (television)?

Do you have a social security number in France?

Are you under a foreign health system?

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Av. des Eaux Blanches, ZAC de l'Ancien Pont - 34110 FRONTIGNAN - Tél. : +33 (0)4 67 18 62 01

SAS au capital de 1000 € - APE : 6920Z - R.C.S. Montpellier 907 608 210 - SIREN : 907 608 210 - N° TVA Intra. : FR13907608210

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PERSONAL SITUATION:

- Married (please then file section 2)
- PACS (please then file section 2)
- Widower
- Single
- Divorced
- Single parent

Please provide us with these documents:

- ✓ Passport/ID card
- ✓ Marriage contract
- ✓ Copy of the Carte Vitale

2. About your husband or wife

Name:

Surname:

Maiden Name:

Please provide us with these documents:

- ✓ Passport/ID card
- ✓ Copy of the Carte Vitale

Do you have children?

- YES (please file section 3) NO (go to Section 1 of Banks accounts information)

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3. About your children

Name:

Surname:

Date & Place of birth:

SCHOOL DEGREE:

- Highschool University Elementary school

Please provide us with these documents:

- ✓ Passport/ID card
- ✓ School degree certificate

Have you something else to add to your personal situation (any specific status):

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BANKS ACCOUNT INFORMATION

1. Bank account in France for tax bill payment

OWNER NAME:

IBAN and BIC:

2. Bank account abroad

As a French tax resident you have to declare all your bank accounts abroad.

The information required to be declared is:

- Name of the account:
- Owner of the account :
- Name of the Bank:
- Address of the bank:
- Kind of account: Saving account Current account Other
(precise).....
- Opening date of the account:
- Account number:

3. Bank account abroad held by a corporation

The information required to be declared is:

- Name of the account:
- Owner of the account:
- Name of the Bank:
- Address of the bank:
- Kind of account: Saving account Current account Other
(precise).....

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- Opening date of the account:
- Account number:
- Company's name:
- Registration number (SIRET):
- Company's address:
.....

Please provide us with these documents:

- ✓ Bank details (RIB) of each bank accounts

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INCOME

Here are the main kind of income, please indicate the different incomes you have. Notice that as a French tax resident you have to declare your worldwide income so we need to know all your revenue on the world. Please for the different kind of income precise if you are concerned by this income, who in the family has this kind of income, and from which country the income is.

KIND OF INCOME	YES	NO	WHO HAVE THIS INCOME ?	FROM WHICH COUNTRY ?	AMOUNT OF TAXES PAID ABROAD*	AMOUNT OF INCOME (please precise the currency)	DOCUMENTS TO PROVIDE
SALARY AND PENSION							
SALARY							DECEMBER PAYSIP If you have a foreign payslip please indicate if you work from home or go back to the country for that work
UNEMPLOYMENT INCOME							Annual document from Pôle Emploi if in France (attestation Pôle Emploi)
INCOME FROM MANAGER OF A COMPANY							If in France, general meeting deciding the revenu of the manager
PRIVATE PENSION							Annual document justifying the amount
GOVERNMENT PENSION							Annual document justifying the amount
DISABLE PENSION							Annual document justifying the amount
FOOD PENSION							Court decision or amount if private arrangement
LIFE ANNUITIES							



INVESTMENT INCOMES						
LIFE INSURANCE						Document justifying the amount
INCOME FROM SHARES /DIVIDENDS						Document justifying the amount

INTEREST - Bank - Investment						Annual document justifying the amount
CAPITAL GAINS						
CAPITAL GAIN OR LOSS ON SALES OF SHARES						Please see Annexe 2
PROPERTY INCOMES						
RENTAL INCOME NON-FURNISHED						Please see Annexe 1
RENTAL INCOME FURNISHED						Please join the documents justifying the rental income, the expenses and the profit
CAPITAL GAIN /LOSS ON PROPERTY SALE						If the property sold is in France: 2048-IMM form If not: any document justifying the sale and the gain or loss on the sale
SOME FOREIGN INCOMES						



TRUST INCOME							
IRA-individual Retirement Agreement							
RRSP (registered retirement saving plan)							
NON-SALARY INCOME							
- Micro system							Kind of activity: Annual turnover: Document of the annual sum up from URSSAF
- Real system							Financial statements of the company (eg sole trader) Are you member of a CGA/AGA ?
.....							

**Please for the foreign incomes, could you precise the amount of taxes paid abroad :*

Real estate wealth tax (IFI)

You will be subject to real estate wealth tax (IFI) if the net value of your real estate assets exceeds € 1.3 million. This heritage includes all properties and rights directly and indirectly held on 1 st of January. Some goods are partially or totally exempt. Some debts can be deducted from the value of your wealth before tax

The declaration of the real estate wealth tax (IFI) varies according to your family situation. The payment of the IFI is made online or by a traditional payment method. Delays in declaration and payment as well as inaccuracies or omissions in declarations result in penalties.

PROPERTIES OWNED DIRECTLY OR INDIRECTLY IN FRANCE AND ABROAD

	Purchase price	Purchase date	Location	Is it you main home?	Value of the property at 01/01	Do you bought the property with a loan? (If yes please provide us with the loan contract)



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Name & Surname:

Date:

Signature:

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ANNEXE 1:

INFORMATION FOR NON-FURNISHED RENTAL INCOMES

For rental incomes, there are 2 different ways of being taxed on those incomes:

- ✓ Micro system: you declare the rental income and benefit from a rebate of 30% (if the rental incomes are under the threshold of 15 000€)
- ✓ Real system: you deduct the different expenses related to the building, this system is mandatory if you are over the threshold of 15 000€ and this system is more interesting if the real deductible expenses represent more than 30% of the total income.

In both case,

Name of the tenant:

Address of the building:

Annual rent amount:

For the real system, we need all the information for the expenses that can be deductible:

KIND OF EXPENSE	AMOUNT	DOCUMENT TO PROVIDE OR INFORMATION
Management and administration fees		
Property insurance		Document from insurance
Renovation		<ul style="list-style-type: none">- Nature of the renovation- Name and address of the company in charge of the renovation- Date of payment of the invoice- Invoice

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Property Tax (taxe foncière)		
Loan interest		<ul style="list-style-type: none">- Name of the lender- Address of the lender- Date of beginning of the loan
Other expenses directly linked to the real estate: please precise		

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ANNEXE 2:

INFORMATION FOR CAPITAL GAINS ON SALE OF SHARES

Date of purchase of the shares	
Purchase price per share	
Global purchase price	
Purchase fee	
Date of sale	
Sale price per share	
Number of share sold	
Total of selling price	
Sale cost	

If the shares are from a French company: please provide us the formula 2048-M-SD form.

If the shares are from a foreign company: any official document.

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